



St Peter's Catholic High School & Sixth Form Centre
Policy Document -

St Peter's High School

Provider access policy statement



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1. Aims

At St Peter's High School, we aim to provide all pupils from year 8 to 13 with meaningful opportunities to explore a wide range of future options.

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer. It sets out:

- › Procedures in relation to requests for access
- › The grounds for granting and refusing requests for access
- › Details of premises or facilities to be provided to a provider who is given access

As a school we aim to:

- › Develop knowledge and awareness among our pupils of all career pathways available to them, including technical qualifications and apprenticeships
- › Support pupils in learning more about opportunities for education and training outside of school, before they make crucial choices about their future options
- › Reduce drop-out from courses and avoid the risk of pupils becoming NEET (not in education, employment or training)

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.



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This is outlined in:

- › Section 42B of the [Education Act 1997](#)
- › [Education and Skills Act 2008](#)
- › [The School Information \(England\) Regulations 2008](#)
- › The [Skills and Post-16 Education Act 2022](#)
- › Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#)

This policy shows how our school complies with these requirements.

3. Pupil entitlement

All pupils in years 8 to 13 at St Peter's High School are entitled to:

- › Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies, workshops and taster events
- › Understand how to make applications for the full range of academic and technical courses
- › Have a minimum of 6 encounters with providers

These encounters must happen for a reasonable period of time during the standard school day.

As a school we can provide complementary experiences but encounters outside of school hours won't count towards these requirements.

We comply with this requirement by offering a range of careers-based assemblies and workshops, delivered by local employers, FE Colleges, Universities and training providers. We hold a bi-annual Careers and Higher Education Careers Fair and encourage students to participate in work experience placements.

Access to providers is available and promoted to allow all pupils to access information about other providers of further education and apprenticeships. We are committed to encouraging all pupils to make decisions about their future based on impartial advice and information.

Pupils in year 8 and 9

All pupils in these year groups are offered:

- › 2 encounters with education and training providers
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

Pupils in year 10 and 11

All pupils in these year groups are offered, as a minimum:

- › 2 encounters with education and training providers
 - All pupils must attend



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- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

Pupils in year 12 and 13

All pupils in these year groups are offered, as a minimum:

- › 2 encounters with education and training providers
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

3.1 Meaningful encounters with providers

Our school is committed to providing meaning encounters for all pupils.

A meaningful encounter:

- › Is where the pupil can explore what it is like to learn, develop and succeed in that environment
- › Involves meeting both staff and learners/trainees
- › Has a clear purpose
- › Is underpinned by learning outcomes that are appropriate to the needs of the pupil
- › Involves a 2-way interaction between the pupil and the provider
- › Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- › Describes what learning or training with the provider is like
- › Is followed by opportunities for the pupil to reflect on the insights, knowledge or skills gained through the encounter

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mrs Beeton, Head of Careers to identify the most suitable opportunity for them email sbeeton@sphs.uk.com Telephone: 01452 509254 or Mr A Lax, Assistant Principal and Careers Lead alax@sphs.uk.com Telephone 01452 509272

4.2 Information we ask from providers

As a school we ask each provider to provide the following information for our pupils:

- › Information about your provision and the approved qualifications or apprenticeships you offer
- › Information about what careers those qualifications and apprenticeships can lead to
- › What learning or training with you is like
- › Answers to any questions from pupils

4.3 Opportunities for access



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There are a number of events, integrated into our careers programme, that offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to Sarah Beeton to identify the most suitable opportunity for you.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Event for university technical colleges (UTCs)	University -Insight into Higher Education and Degree Apprenticeships	Careers workshop Technical/vocational tasters at local college/s, training providers
YEAR 9	FE College – Assembly Careers Fair, employers, universities, colleges and apprenticeship providers.	Employer presentation and workshops. Key Stage 4 options event FE College Assembly Apprenticeship Assembly, apprenticeship training provider.	No encounters – encounters must have taken place by 28 February
YEAR 10	Careers Fair, employers, universities, colleges and apprenticeship providers. Employer Presentation careers and apprenticeships Army Workshop and Presentation	STEM Employer Assembly Employer Presentation careers and apprenticeships University presentation Work Experience presentation to parents/carers	Work experience preparation sessions Work experience



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	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 11	<p>Careers Fair, employers, universities, colleges and apprenticeship providers.</p> <p>Post-16 apprenticeships assembly</p> <p>Post 16 FE/Apprenticeship Provider presentation</p> <p>NHS Assembly – Careers and Apprenticeships</p> <p>Employer presentation, careers, apprenticeships opportunities</p> <p>Employer presentation regarding volunteering opportunities</p>	<p>University presentation – “Why Consider HE”</p> <p>FE College, FE courses, T Levels, Apprenticeship Assembly</p> <p>Apprenticeship provider assembly</p> <p>Department of Work and Pensions - Apprenticeships application workshops</p> <p>Technical/vocational tasters at Gloucestershire College</p>	<p>No encounters – encounters must have taken place by 28 February</p> <p>Confirmation of post-16 education and training destinations for all pupils</p>
YEAR 12	<p>University of Gloucestershire Futures Programme:</p> <ul style="list-style-type: none"> • Why go to university? • Why consider a higher or degree apprenticeship? • Student life • How to prepare for attending a Careers Fair <p>Careers and Higher education (HE) fair – 18 Universities, 18 employers.</p>	<p>Promotion of University Summer Schools</p> <p>Degree apprenticeships – Cyber and Digital Launchpad</p> <p>UoG - Higher and Degree Apprenticeship opportunities – National Apprenticeships Week</p>	<p>Preparation for Work Experience</p> <p>How to write a Personal Statement Workshop</p>



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	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 13	<p>Introduction to University Taster Weeks subject focus – UofG</p> <p>University of Gloucestershire Futures Programme:</p> <ul style="list-style-type: none"> • How to prepare for a Careers Fair <p>Careers and Higher education (HE) fair</p> <p>University of Gloucestershire Futures Programme:</p> <ul style="list-style-type: none"> • Reflection on attendance at Careers Fair • Interview and portfolio preparation. 	<p>University of Gloucestershire Futures Programme:</p> <ul style="list-style-type: none"> • Student Life-Transition for Sixth Form to University • Starting the application for student finance. • Budgeting for student life. <p>Department of Work and Pensions - Apprenticeship Application Workshop</p>	<p>No encounters – encounters must have taken place by 28 February</p> <p>Confirmation of post-18 education and training destinations for all pupils</p>

4.4 Live online encounters

We will consider requests for live online encounters with providers, which may be broadcast into classrooms or the school assembly hall. We will need to carry out technology checks in advance to make sure systems are compatible.

4.5 Granting and refusing provider access requests

Each access request will be considered on a case-by-case basis.

We will grant access requests where there is opportunity for a positive contribution to our careers programme.

Please speak to Mrs Beeton, Head of Careers to identify the most suitable opportunity for you. A provider wishing to request access should contact Mrs S Beeton: email sbeeton@sphs.uk.com Telephone: 01452 509254 or Mr A Lax, Assistant Principal and Careers Lead - alax@sphs.uk.com Telephone 01452 509272

4.6 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. You can find the policy at <https://www.sphs.uk.com/school-information/policies>



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Education and training providers will be expected to adhere to this policy.

4.7 Premises and facilities

We will provide an appropriate room or assembly hall, with the necessary equipment providers require to carry out their visit effectively. Details will be agreed with the provider.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Head of Careers

Providers will be met and supervised by a member of staff who will facilitate their visit.

5. Working with parents and carers

We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school. We will let you know about any encounters via Edulink.

If you would like to speak to the school about encounters with providers, please contact Head of Careers sbeeton@sphs.uk.com

We also welcome feedback from parents and carers to help improve our offer of encounters with providers.

6. Previous providers

In previous terms we have invited the following providers from the local area to speak to our pupils:

Gloucestershire University, Gloucestershire College, SGS College, Hartpury College and University, The Army, The RAF, The NHS, BAE Systems, GCHQ, Thales UK, Renishaw Plc, The Civil Service, Superdry & Co, Cardiff Met University, The Army Cadet Force, Air Cadet Force, Busy Bees Nursery, Foreign and Commonwealth Office, The Calcott Group of Hotels, Meister Stone Masons, Kier Construction, Lloyd Gordan Architecture, Crowe UK, Barnwood Construction, National Horseracing College, Norland Nannies, Pro-Global, L3 Harris, Unilever, Kholer Mira, Berkley Green UTC, University of Bristol, University of Cardiff, University of Law, G E Aviation, Bristol UWE University, Ridge and Partners, Oxford Brookes University, MPCT Military Training College.

7. Pupil destinations

Last year, our year 11 pupils moved to a range of providers after school:

Gloucestershire College, SGS College, Hartpury College, Cirencester College, Prospects Training, Cirencester College, local grammar schools.

Last year, our year 13 pupils moved to a range of providers after school: Anglia Ruskin University, University of Bath, Bath Spa University, University of Birmingham, Birmingham City University, Bristol UWE, The BIMM Institute Bournemouth University, Buckinghamshire New University Cardiff University, Cardiff Met University, Coventry University, De Montfort University, University of Edinburgh, University of Exeter, University of Leeds, Leeds Beckett University, Loughborough University, Manchester Met University, Northumbria University, Nottingham Trent University, Oxford Brookes University, University of Plymouth, Royal Holloway University, University of Salford, Swansea University, University of Southampton, University of Worcester. Renishaw Plc, British Army, Aeros Pilot Academy, Lark Cooper, RA.

8. Complaints

Any complaints related to provider access can be raised following the school complaints procedure:

<https://www.sphs.uk.com/school-information/policies>

9. Links to other policies

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Date of Approval : March 2026

Review Date : June 2027

Committee Responsible : Full Governing Board



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Outline any links to other policies you have, such as:

- › Safeguarding/child protection policy
- › Careers guidance policy
- › Complaints policy
- › Equality and diversity policy
- › SEND policy

10. Monitoring arrangements

Our school's arrangements for managing the access of education and training providers to pupils are monitored by Mr A Lax, Assistant Vice Principle and Careers Lead.

This policy will be reviewed by Mrs S Beeton, Head of Careers, annually and approved by the governing board at every review.